



OPERATOR – ASSEMBLY & SORTING

Job Description Summary

Simple assembly of parts manually or with the use of bowl feeders and assembly machines.

Duties and Responsibilities

- Assemble 1 or more parts to make an assembled part manually or with the use of one or more assembly machines.
- Operate production equipment at standard rate.
- Visually inspect parts for defects or non-conformity.
- Report production and scrap in the reporting system.
- Maintain the department/ work area clean and organized.
- Follow ISO/TS, safety, and environmental procedures as well as department and corporate policies and procedures.

Authority

- Stop the machine if quality and/or safety is a concern and notify the Technician, Lead, Supervisor or Manager.

Job Knowledge

- Operate automation machines.
- Operate welders at standard rate.
- Hand assemble and sort parts manually.

Abilities

- Must be able to comprehend simple, sometimes detailed, oral and written instructions.
- Ability to add, subtract, multiply, and divide.
- Able to navigate the labeling system for the production and scrap reporting.
- Must be able to correct their own mistakes
- Must be able to lift up to 50 lbs.

Education and Training

- Training provided.

Tools and Equipment

- Production equipment as supplied.
- Steel toed shoes, safety glasses and ear plugs are required at all times.



The duties listed above are intended only as illustrations of the various types of work that may be performed. Other duties may be assigned and are not limited to the following listed above.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.